

# Academic Year 2019 Enrollment

## University of Niigata Prefecture (UNP)

Graduate School of International Studies  
and Regional Development

## Application Guidebook

[For International Students]

Only applications sent via postal mail  
will be accepted. No submissions will be  
accepted in person.



新潟県立大学

University of NIIGATA PREFECTURE

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### Admission Schedule (2019 Enrollment)

	Application period	Admission examination	Announcement of examination results	Period to complete enrollment procedures	Enrollment Period
<b>Summer</b>	July 2 (Mon.), 2018 – July 12 (Thurs.), 2018	July 28 (Sat.), 2018	August 2 (Thurs.), 2018	August 13 (Mon.), 2018 – December 21 (Fri.), 2018	April, 2019
<b>Fall</b>	September 25 (Tue.), 2018 – October 4(Thurs.), 2018	October 20 (Sat.), 2018	October 25 (Thurs.), 2018	December 10 (Mon.), 2018 – December 21 (Fri.), 2018	Choose from ■ April, 2019 ■ October, 2019
<b>Spring</b>	January 7 (Mon.), 2019 –January 17 (Thurs.), 2019	February 2 (Sat.), 2019	February 7 (Thurs.), 2019	February 18 (Mon.), 2019 – March 4 (Mon.), 2019	Choose from ■ April, 2019 ■ October, 2019

# **Admission Guidelines**

## **Graduate School of International Studies and Regional Development, University of Niigata Prefecture**

### **Academic Year 2019**

#### **1 About the Graduate School**

The Graduate School of International Studies and Regional Development (hereafter, The Graduate School) at the University of Niigata Prefecture (UNP) provides interdisciplinary education and research opportunities to its students, thereby contributing to the development of the local community and the international society.

Degree Offered: Master of Arts in International Studies and Regional Development

Standard Period of Enrollment: 2 years (three years under the Enrollment Extension system)

#### **2 Admission Policy**

The Graduate School (Master program) seeks capable and motivated candidates from all over the world with the following qualities:

1. Determination to practically solve problems by applying specialized training and research skills in the social science disciplines provided at the Graduate School
2. Interest in a variety of issues in international society
3. Abilities and independence necessary in conducting specialized research at the Graduate School, or practically solving problems
4. A decent level of English proficiency to read English documents and communicate in English

You are strongly encouraged to apply if you

- aim to adapt to and become competent in a globalized society.
- are strongly motivated to take on challenges facing the East Asian region.
- are willing to improve your communication skills and English proficiency.

#### **3 Number of Students to be Admitted: 10**

#### **4 Application Period**

The Graduate School provides three examination schedules for the Academic Year 2019.

- [Summer] July 2 (Mon.), 2018 – July 12 (Thurs.), 2018  
Note: Application documents must arrive at the Admissions Office of the Graduate School during this period, or be sent before July 12, 2018 as registered mail (and/or private courier such as EMS, DHL etc.).
  - [Fall] September 25 (Tue.), 2018 – October 4 (Thurs.), 2018  
Note: Application documents must arrive the Admissions Office of the Graduate School during this period, or be sent before October 4, 2018 as registered mail (and/or private courier such as EMS, DHL etc.).
  - [Spring] January 7 (Mon.), 2019 – January 17 (Thurs.), 2019  
Note: Application documents must arrive the Admissions Office of the Graduate School during this period, or be sent before January 17, 2019 as registered mail (and/or private courier such as EMS, DHL etc.).
- \* All application materials must be sent by designated deadlines. Materials post marked after the deadline will be inadmissible.
- \* Please send your application via registered express mail. If you are sending your application from overseas outside of Japan, send it via EMS or international package (such as DHL and FedEx), and make sure it arrives BEFORE the deadline. Also, send the tracking number of the mail or package to our administration office ([gs-unp@unii.ac.jp](mailto:gs-unp@unii.ac.jp)).

- \* To accommodate time differences, interview time may vary for Skype interviewees currently residing overseas.
- \* Applicants who already passed the examination may Not submit to later schedules.

## 5 Admission Examination Schedule and Venue

Category	Date	Venue
Summer	July 28 (Sat.), 2018	The University of Niigata Prefecture
Fall	October 20 (Sat.), 2018	The University of Niigata Prefecture
Spring	February 2 (Sat.), 2019	The University of Niigata Prefecture

## 6 Announcement of Examination Results

- [Summer] August 2 (Thurs.), 2018 (10am, JST)
- [Fall] October 25 (Thurs.), 2018 (10am, JST)
- [Spring] February 7 (Thurs.), 2019 (10am, JST)

Successful applicants' exam ID numbers will be posted in front of Building 1A of the University of Niigata Prefecture, and an acceptance letter will be sent by postal mail. In addition, successful applicants' exam ID numbers will be posted on the Graduate School's homepage (<http://gs-unii.ac.jp>) after they are posted on campus.

The Graduate School and the University of Niigata Prefecture do NOT answer any inquiries over the phone regarding the exam results.

## 7 Application Eligibility

Foreign applicants and non-permanent residents in Japan are eligible to apply with any one of the following qualifications:

- 1) Graduates or prospective graduates from universities or colleges, as stipulated by the Japanese School Education Act (1947 Law No.26, Article 83). Applicants must have graduated by March 31, 2019.
- 2) Applicants with a bachelor's degree, as stipulated in the Japanese School Education Act (Article 104, Paragraph 4).
- 3) Applicants with 16 or more years of education in foreign schools.
- 4) Applicants who have completed or will complete a Special Training School course, which meets the conditions set forth by the Minister of the Ministry of Education, Culture, Sports, Science and Technology (MEXT hereafter), such as having a duration period of 4 years or longer, and having been designated by the Ministry of MEXT by March 31, 2019.
- 5) Applicants with academic achievements equivalent to or above those of graduates from universities, as designated by MEXT (refer to Ministry of Education Notice number 5, Feb 7, 1953).
- 6) Applicants specifically recognized academic achievements by the Graduate School, as equivalent to or above the level of university graduates. Applicants also have to be 22 years or older by March 31, 2019.

### \*Screening of Eligibility

If you wish to be qualified as an applicant with regards to 6) above, please go to p.10 and follow the instructions there. The Graduate School will examine your eligibility upon receiving your application for eligibility.

## 8 Application Procedures

### 1) How to apply

All applications must be submitted by registered mail (and/or private courier such as EMS, DHL etc.) to the following address:

Admissions Office, the University of Niigata Prefecture

471 Ebigase, Higashi-ku, Niigata-city, Niigata Prefecture, Japan, 950-8680

### 2) Application Documents

Documents	Submit if you are	Note
Application Form (Sheet A)	All international applicants	Fill in Sheet A. For detailed instructions, refer to "Note on Sheet A"
Statement of Purpose (Sheet B)	All international applicants	Handwrite or type in Sheet B. Length about 1,000 characters in Japanese or 500 words in English
Research Plan (Sheet C)	All international applicants	Handwrite or type in Sheet C. Length about 1,600 characters in Japanese or 800 words in English.
Exam Card (Sheet D)	All international applicants	Your photo must be a 4cm×3cm headshot (above chest, no hats or caps, no backgrounds) taken in the last 3 months. Write your name on the back of the photo and stick it to the designated area on Sheet E. This photo will be used as your student ID image after enrollment.
Photo Card (Sheet E)	All international applicants	
Envelope for sending Exam Card (Sheet D)	All international applicants	<ul style="list-style-type: none"> <li>If you currently reside in Japan, also enclose this envelope with your postal code, address, name and postal stamps (672 yen), so that we can send you the Exam Card.</li> <li>If you live overseas, you do NOT have to attach postal stamps.</li> </ul>
Application Fee Receipt Sheet	All international applicants	<p>Application fee: JPY 30,000 yen Please enclose the proof of payment in your application. Payment period: [Schedule Summer] Jun 25 (Mon.), 2018 – July 12 (Thurs.), 2018 (by 3pm, JST) [Schedule Fall] September 18 (Tue.), 2018 – October 4 (Thurs.), 2018 (by 3pm, JST) [Schedule Spring] December 25 (Tue.), 2018– January 17 (Thurs.), 2019 (by 3pm, JST)</p> <ul style="list-style-type: none"> <li>Please write your name on the payment form.</li> <li>You may NOT make the payment via ATM machines.</li> <li>You do NOT have to use the payment form if you are making the payment from overseas.</li> </ul> <p>(See * below)</p>
Transcript	All international applicants	The transcript has to be an official one issued by the president or dean of the department (school) of the applicant.
Certificate of Graduation (or, Certificate of Expected Graduation)	Applicants eligible under categories 1, 3, 4, and/or 5 above	<p>The certificate has to be an official one issued by the president or dean of the department (school) of the applicant.</p> <p>※Any academic transcript and certificate issued by a foreign (i.e. non-Japanese) higher educational institute should be either in Japanese or English.</p>

A Certificate of bachelor's degree (or a certificate of expected bachelor's degree)	Applicants eligible under category 2 above	<ul style="list-style-type: none"> <li>Degree holders have to submit a certificate of a bachelor's degree issued by the National Institution for Academic Degrees and University Evaluation</li> <li>If you are expecting a degree, you have to submit a certificate of expected bachelor's degree issued by your education institute.</li> </ul>
Essays	All international applicants	<p>Write an essay about ONE of the topics uploaded to the Graduate School homepage. You may write in English or Japanese.</p> <p>(Essay topics will be uploaded at the Graduate School homepage from June 11, 2018. See p.6 for more details)</p>
Documents verifying your English proficiency (TOEIC/TOEFL score sheet)	All international applicants	<p>If your first language is not English, please submit a photocopy of your TOEIC (or TOEFL-iBT, TOEFL-PBT) score sheet. If you do not have any document verifying your English language proficiency, you have to take the CASEC (Computerized Assessment System for English Communication) test on the admission exam day.</p> <p>If you currently do NOT reside in Japan, you may take the CASEC test online (please contact the Admissions Office beforehand).</p>
Residence Card or copy of passport	All international applicants	<ul style="list-style-type: none"> <li>If you currently reside in Japan, please submit a copy of both sides of your Residence Card 「在留カード」</li> <li>If you do not reside in Japan by the time of your application, please submit a copy of your passport. (The page that shows your name, nationality, face photo, traveling stamp to Japan if any).</li> </ul>
Certificate(s) of Japanese language proficiency (optional)	All international applicants	If Japanese is not your native language, you may choose to submit a copy of any certificate (such as Japanese-Language Proficiency Test (JLPT) and Examination for Japanese University Admission for International Students (EJU)) proving your Japanese proficiency on a voluntary basis.
Envelope for Application	All international applicants	Please enclose all your application documents in one envelope and send it via registered mail (and/or private courier such as EMS, DHL etc.).

\*

Amount of Deposit	30,000 JPY (Admission Examination Fee)
Name of the Banking Institution	The Daishi Bank Ltd. (SWIFT CODE: DAISJPJT)
Branch No. Name	267 OOGATA Branch
Name of the Account Holder	Niigata Kenritsu Daigaku (University of Niigata Prefecture)
Type of Deposit	Saving Account
Account No.	1482592

Remittance charges must be paid by applicant.

## 9 Notes on Application

- 1) Please make sure you have submitted all the required documents.
- 2) You may not change what you wrote on your application documents after submission. However, please contact the Admissions Office, should you have changed your name, address, phone numbers, and/or email addresses (+81-25-270-1311).
- 3) We will send the Exam Card to you after the application period is closed. If you did not receive your Exam Card three days before the examination day, please contact the Admissions Office (+81-25-270-1311).
- 4) You might be disqualified even after admission, if the information you provided in your application was found to be untrue and/or incorrect.
- 5) Submitted application documents will not be returned.
- 6) Application fees shall be refunded, only if the applicant requests a refund in writing and
  - a) you have paid the application fee but you did not submit the application documents.
  - b) you have paid the application fees more than one time.
  - c) you have paid more than the required amount of application fees.
  - d) you are found not eligible for application after submitting your forms.※You must request refund of application fee within one month from the last day of the application period.
- 7) Your entrance exams will be entirely invalid if any of the application documents and assigned tasks are found fraudulent.

When found cheating on entrance exams, the involved applicant will have to stop taking the exam and leave the exam room, and become unable to take any exam subjects scheduled thereafter. In that case, all exam subjects will be void.

Also, in case fraudulent behaviors are found after admission, the admission would be revoked.
- 8) Applicant failing to take any required exam subject will not be screened for admission.

## 10 Applicants with Special Physical Needs

Applicants with special physical needs may consult with the Admissions Office of the Graduate School prior to application for concerns over the application and enrollment (+81-25-270-1311).

Please contact us as early as you can so that we can make arrangements beforehand. Also, information to us about any physical challenges affecting candidates will not be regarded as detrimental in any way to the candidate in the application process.

For consultation, please submit information regarding the following points in writing (no specifically designated format). The Graduate School may interview the applicant upon receiving the form.

- Description of the special needs (possibly a copy of medical certificate or Physical Disability Certificate).
- Your specific concerns over application, exam, and study.
- Any other items of which you would like to inform the Graduate School.

## 11 Exam Schedules

Subjects	Description	
Essay	Write an essay about ONE of the topics uploaded at the Graduate School homepage. You may write in English or Japanese. Please choose the language you are more comfortable in. If you choose to write in Japanese, the essay should be about 5,000 characters. If you choose to write in English, the essay should be about 2,500 words (the topics would be about the international society, regional international relations, and individual country studies).	<ul style="list-style-type: none"> <li>Essay topics are to be uploaded at the Graduate School homepage from June 11, 2018</li> <li>Submit together with application documents when you apply</li> </ul>
English	<p>If your first language is not English, please submit a photocopy of your TOEIC (or TOEFL-iBT, TOEFL-PBT) score sheet.</p> <ul style="list-style-type: none"> <li>TOEIC: Official Score Certificate</li> <li>TOEFL-iBT or TOEFL-PBT: Official Score Report</li> </ul> <p>Note that:</p> <ul style="list-style-type: none"> <li>test scores of TOEIC and TOEFL are only valid for two years after the date of test;</li> <li>scores of the tests including TOEIC-IP, TOEIC-Bridge, TOEIC-SW, TOEFL-ITP will not be accepted;</li> <li>submitted test scores will be transferred using a Conversion Table to gauge applicants' English language proficiency. TOEIC 730 and above will be considered as achieving a perfect score in English language test.</li> </ul>	<ul style="list-style-type: none"> <li>Submit together with application documents when you apply</li> <li>If you do not have any document verifying your English language proficiency, you have to take the CASEC test on the admission exam day.</li> </ul> <p>Please indicate whether you need take the CASEC test or not when you apply to the Graduate School.</p>
Interview	An interview will be conducted based primarily on your research proposal.	1pm, JST of admission exam day
A comprehensive evaluation will be made based on applicants' performance on the essay test and interview, English language proficiency, as well as quality of research proposal.		

International students who do not reside in Japan during the application and interview period may use Skype for the interview.

- The applicant must ensure the Skype connection (web camera and internet connection) functions properly and must participate in pre-interview network connection test.
- A clear motion image is necessary for the Skype interview to identify the applicant. A sound-only Skype connection will be deemed invalid.
- Exam time may vary to accommodate time differences (In this case, the CASEC test will be conducted online after the interview).

The CASEC test will be conducted after the interview if necessary (test time will be about one hour.) In addition, online CASEC test is possible if the applicant do not reside in Japan currently.

Candidates wishing to have a Skype interview and online CASEC test, please contact the Admissions Office of the Graduate School beforehand.

\* If Japanese is not your native language, you may choose to submit a copy of any certificate (such as JLPT and EJU) proving your Japanese proficiency. This score will be used only for class design and management of the Grad school, and will not affect your admission.



## 12 Enrollment Procedures

- 1) Period  
[Summer] August 13 (Mon.), 2018 – December 21 (Fri.), 2018  
[Fall] December 10 (Mon.), 2018 – December 21 (Fri.), 2018  
[Spring] February 18 (Mon.), 2019 – March 4 (Mon.), 2019
- 2) Procedures
  - a) The Graduate School will send you documents for enrollment, along with your acceptance letter.
  - b) You may submit enrollment documents either by postal mail or by bringing them to the Admissions Office in person.
    - If you send your admission forms via mail, please send them by registered express post marked by the designated deadline as indicated above.
    - If you are bringing in the enrollment documents in person, please be aware that the Admissions Office of the Graduate School is open from 8:30 to 17:15 on weekdays only.
    - Mail address for enrollment documents:  
Admissions Office, the University of Niigata Prefecture  
471 Ebigase, Higashi-ku, Niigata-city, Niigata Prefecture, Japan, 950-8680

Note that accepted applicants who fail to complete their enrollment during the enrollment period will be deemed to have declined acceptance.

## 13 Additional Round of Application

The Graduate School may hold additional round of application. Please check the following Website for detailed information. (<http://gs-unii.ac.jp>)

## 14 Enrollment Fee and Tuition Fees

- 1) Enrollment fee  
Enrollment fees are as follows:
  - For Niigata prefecture citizens: 141,000 Yen
  - non-Niigata citizens: 282,000 Yen

\* Niigata prefecture citizens refer to the following students:

  - a students, student spouses or relatives falling into the third degree of kinship of the students, have residency status in Niigata Prefecture at least since January 1, 2018.
  - b students who are recognized by the President of the University as equivalent to Niigata residents (this applies to all graduates of the University of Niigata Prefecture).

\* Enrollment fees will not to be refunded under any circumstances.
- 2) Tuition fees (JPY)

Fall Semester	Spring Semester	Annual Total Amount
267,900 Yen	267,900 Yen	535,800 Yen

Note: tuition fees are due by May 31 for the spring semester, and November 30 for the fall semester.

- 3) Other fees  
In addition to enrollment and tuition fees, admitted students are also to make payments for the Disaster and Accident Insurance for Student Education and Research (Gakusei Kyoiku Kenkyu Saigai Shougai Hoken), and Personal Liability Insurance for Students – supplementary to the Disaster and Accident Insurance for Students (Gakkensai Futai Baisho Sekinin Hoken) fees (JPY 2,430 for the two years during average Master matriculation period). Details are to be given upon acceptance.  
Note: the amount of fees as indicated above is as of April 1, 2018, and subject to change.

## 15 Tuition Fees Waiver and Scholarship

- 1) Tuition waiver  
Tuition fees can be (entirely or partially) exempted upon request from students with difficulties in payment, due to financial or other special reasons.
- 2) Scholarship  
Students may apply for scholarships offered by the Japan Student Services Organization (JASSO), University of Niigata Prefecture (UNP) and other public/private organizations. The Graduate School provides scholarship information on campus bulletin board.
  - JASSO scholarship  
Type 1 Scholarship (interest-free loan): 50,000 yen/month or 88,000yen/month  
Type 2 Scholarship (loan with interest)  
Students may choose to borrow the following amount  
50,000 yen; 80,000 yen; 100,000 yen; 130,000 yen; 150,000 yen/month
  - UNP Graduate School Scholarship  
Two first-year students: 225,000 yen/student (one of the students will be selected from those who proceeded to the Graduate School from UNP's undergraduate programs)  
Two second-year students: 225,000 yen/student
  - Niigata City Scholarship (interest-free loans, and scholarship for working students)  
Annual amount 400,000 yen (working students may choose to receive the following amount: 200,000 yen; 300,000 yen, or 400,000 yen). For details, please contact the Education Committee of Niigata City at: +81-25-226-3168

## 16 Enrollment Extension (Long-term Enrollment)

An enrollment extension system is available for students who have difficulties in completing the program in two years, due to work or other reasons. The enrollment period can be extended to 3 years. Students have to make a specific request upon entrance to be admitted to the long-term enrollment program. Annual tuition fees will be recalculated for the long-term enrollment students, so that the total tuition fees are equal to the regular two-year program (tuition fees are subject to change during the period of enrollment).

- 1) Qualification  
You may be eligible to apply for the long-term enrollment program if you
  - a have a job (excluding temporary and part-time positions).
  - b are raising small child(ren) and/or providing nursing care for family member(s).
  - c have other special reasons.
- 2) Application procedures  
Please submit the following documents
  - a Long-term Enrollment Request (form 1)
  - b Reasons for application (no specific format)
  - c Plan of Study (form 2)
  - d Documents verifying your situation (e.g. proof of employment. No specific format)
- 3) Screening  
An interview will be held after the admission examination. Applicants' eligibility will be determined based on the submitted materials. Applicants will receive the screening result together with the result of exams.
- 4) Duration of Long-term Enrollment: 3 years.

5) Change of Long-term Enrollment

The Long-term enrollment period may NOT be extended. Students may choose to shorten the period. The change can be made only ONE time. To make the change, students must report to the administrative office and follow instructions, at least 2 months before the last academic year (the third year) begins.

6) Tuition fees

Annual tuition fees consist of the following items

Annual tuition fees for long-term enrollment = regular tuition per year × 2 years (regular enrollment period) / 3 years (Long-term enrollment period)

Tuition fees

Unit: JPY

	First year	Second year	Third year	Total
Regular Enrollment	535,800	535,800	—	1,071,600
Long-term Enrollment (3 years)	357,200	357,200	357,200	1,071,600
Long-term enrollment completed in 2 years	357,200	714,400	—	1,071,600

Please consult in advance with the faculty member, from whom you plan to receive supervision, regarding long-term enrollment application.

## 17 Contact with Faculty Members, Recommended Readings etc.

1) Faculty members with specializations close to your study interest

Please choose ONE faculty member with specializations close to your research area/interest from the following list. You may refer to the homepage of the Graduate School and/or the University of Niigata Prefecture for detailed information of their specializations Please write her/his name in the designated area on Sheet A.

Faculty Members		
Yoshinobu YAMAMOTO Yuki ASABA Isao KAMATA Ka Po NG	Toshiro KURODA Shigeki HAKAMADA Matsuo WATANABE Yuichi KUBOTA	Seiji FUJII Jia LI Takeshi UEMURA Boyu CHEN

2) Recommended Readings

Admitted students will receive a list of recommended readings prior to enrollment to better prepare for their studies and research.

3) Most of the Introductory and Basic Course classes (such as the required subjects Introduction to International Studies and Regional Development, Basic Research Seminar I, and Basic Research Seminar II) will be available in both Japanese and English. Some Individual Country Studies classes are taught in Japanese.

## 18 Others

1) Screening of Eligibility (cf. page 3)

Applicants wishing to be qualified under qualification 6), please follow the instructions below.

- Application Period

Application documents must ARRIVE during June 18 (Mon.) - June 22 (Fri.), 2018 in case of Schedule Summer, and September 10 (Mon.) - September 14 (Fri.), 2018 in case of Schedule Fall, and December 17 (Mon.) - December 21 (Fri.), 2018 in case of Schedule Spring.

- Application Procedures

- a Before applying, please make sure to contact the Admissions Office of the Graduate School as indicated below. The office will provide detailed instructions and materials (via mail and/or electronic files).

- b When you send your application via mail, please make sure to write “Application for Eligibility Screening” in red on the envelope. All applications must be submitted by registered mail (and/or private courier such as EMS, DHL etc.).
- c The Admissions Office of the Graduate School is open for receiving application documents from 8:30 to 17:15 on weekdays.

Send your application documents to:

Admissions Office, the University of Niigata Prefecture  
471 Ebigase, Higashi-ku, Niigata-city, Niigata, Japan  
950-8680

Tel. +81-25-270-1311 Email: [gs-unp@unii.ac.jp](mailto:gs-unp@unii.ac.jp)

- Application Forms
  - a Application Form 1 (as designated by the Graduate School)
  - b Transcript of the last school you attended
  - c Certificate of Graduation (or Certificate of Completion) of the last school you attended
  - d Statement of Purpose (About 1,000 characters in Japanese or 500 words in English)
  - e Performance Report or Research Report

## 2) Privacy Policy

The Graduate School uses personal information collected from applicants (including applicant's name, address) for the following purposes only:

- a for screening of applicants and admission procedures.
- b for assistance and support following admission (including registration and academic supervision), student support (including health care, scholarship, and parents' association), as well as matters related to tuition payment.

## 3) Disclosure of the Examination Results

Applicants of the Graduate School may request disclosure of their examination results by postal mail.

- Disclosure of information includes the following items:
  - a Score of each subject and total score of exams
  - b Ranking place of the applicant
- The request can be made as follows.  
Please enclose the following documents in one envelope and send them via postal mail:
  - a request form (available at the university homepage)
  - b Exam Card
  - c documents verifying the applicant's address (e.g. copies of driver's license, health insurance card)
  - d a return envelope with your postal code, address, name and postal stamps (402 yen if you currently reside in Japan). If you live overseas, you do NOT have to attach postal stamps.
- Duration of Disclosure
  - [Summer] August 13 (Mon.) - August 27 (Mon.), 2018
  - [Fall] November 5 (Mon.) - November 19 (Mon.), 2018
  - [Spring] April 8 (Mon.) - April 22 (Mon.), 2019

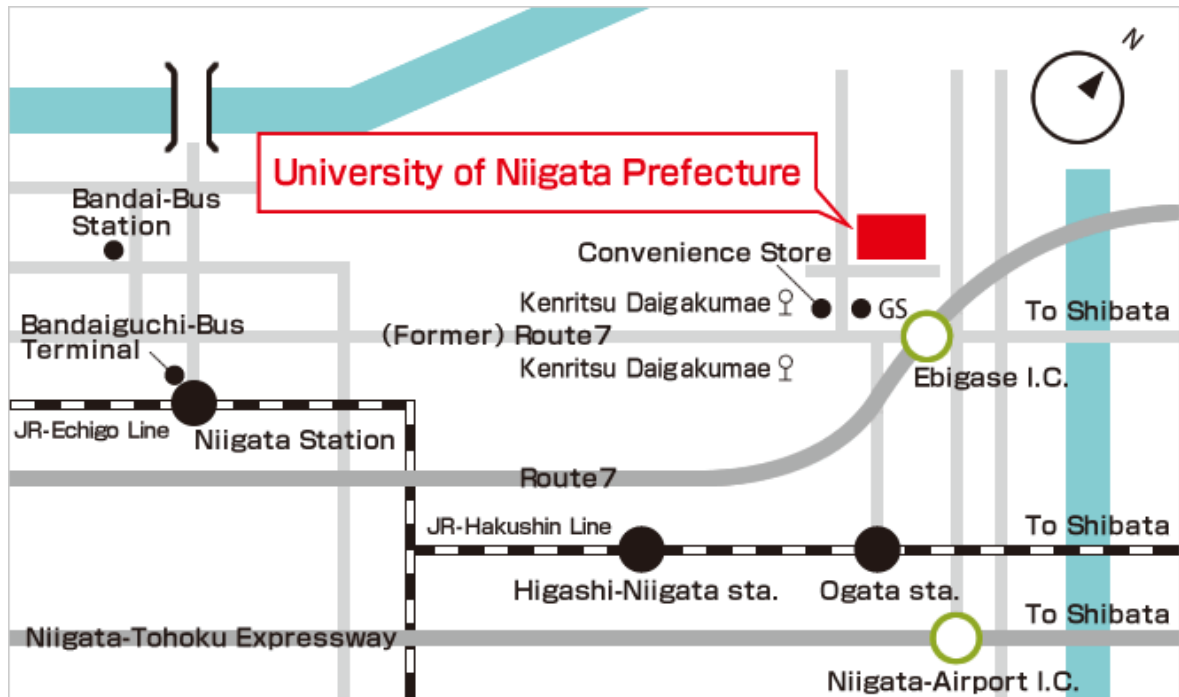
Please make sure your request documents arrive within this period.

- 4) Should you have any concerns and/or questions regarding the application and information disclosure, please contact the following office.

**Admissions Office, The University of Niigata Prefecture**  
**471 Ebigase, Higashi-ku, Niigata-city, Niigata, Japan 950-8680**

### In Case of an Emergency

In an emergency, the Graduate School will make an announcement on its homepage:  
<http://gs-unii.ac.jp>



**University of Niigata Prefecture**  
**Graduate School of International Studies and Regional Development**  
**Application Form [For International Students]**

Exam ID ※

Exam Schedule	<input type="checkbox"/> Summer (July) <input type="checkbox"/> Fall (October) <input type="checkbox"/> Spring (February)		
Period of Enrollment	<input type="checkbox"/> Academic Year 2019 Spring Enrollment <input type="checkbox"/> Academic Year 2019 Fall Enrollment		
English language proficiency	<input type="checkbox"/> Exempted from English test (English is the first language) <input type="checkbox"/> Submission of score sheet ( <input type="checkbox"/> TOEIC <input type="checkbox"/> TOEFL-iBT <input type="checkbox"/> TOEFL-PBT) <input type="checkbox"/> Take CASEC test on Admission Exam day		
Applicant's Name	Taro Kendai	Sex	<input checked="" type="checkbox"/> M <input type="checkbox"/> F
Date of Birth	Year <b>1996</b> Month <b>April</b> Date <b>25</b>	Nationality	○○○○
Contact Information	Current Address:      Postal code: ○○○○ ○○○○ Phone Number:      Email: ○○○○-○○○-○○○○      ○○○@○○○. ○○		
Emergency Contact (Other than the above address)	Postal code & Address: ○○○○○ Name: ○○○○ Relationship with the applicant: <b>Father</b> Phone Number: ○○○○      Email: ○○@○○.○○		
Name of faculty with specializations close to your study interest			
Academic History	Year ○○ Month ○○	Graduated High School Name: ○○○○ <b>high school</b> Location: ○○	
	Year ○○ Month ○○	Graduated from (or expecting to graduate from) Name of University: ○○○○ <b>university</b> Dept: ○○○○      Major: <b>International Relations</b>	
	Year    Month		
	Year    Month		
Employment History	Year    Month		
	Year    Month		
	Year    Month		
	Year    Month		
Awards	<b>2010 Great honor from ○○○○ university</b>		

Notes: 1) Fill in the form or check ☒ when applicable. The research subject you choose here is not final.  
 2) Do NOT write anything in the boxes with ※.