

Academic Year 2018 Spring Admission

University of Niigata Prefecture (UNP)

Graduate School of International Studies  
and Regional Development

Application Guidebook

International Auditing Students (Credited)

# University of Niigata Prefecture

## Graduate School of International Studies and Regional Development

### Application Form [For International Auditing Students (Credited)], 2018 Spring Admission

Application Eligibility	<p>1) Graduates or prospective graduates from Japanese universities or colleges. Prospective graduates must graduate before the admission period.</p> <p>2) Applicants with 16 or more years of education in foreign schools.</p> <p>3) Applicants with academic achievements equivalent to or above those of graduates from universities or colleges.</p>	
Courses available	<p>Courses provided by the Graduate School of International Studies and Regional Development, University of Niigata Prefecture, 2017 Fall Semester. Applicants may access the HP of the graduate school (<a href="http://gs-unii.ac.jp/">http://gs-unii.ac.jp/</a>) or contact Educational Affairs and Student Division, University of Niigata Prefecture for course list and syllabus.</p> <p>Please note that the following courses are not available to credited auditors: Basic Research Seminar I, Directed Research (MA Thesis), Academic writing in English, Japanese Academic Writing, Special Topics of Data Analysis.</p>	
Screening Criteria	Comprehensive evaluation based on submitted documents. Other tests such as an interview test might be requested if necessary.	
Application Procedures	<p>All applications must be submitted by registered mail (「簡易書留」) or in person to the following address:            Educational Affairs and Student Division, University of Niigata Prefecture            PIC. Research student            471 Ebigase, Higashi-ku, Niigata-city, Niigata Prefecture, Japan, 950-8680</p>	
	Application documents	
	Application Form (Sheet A)	Sheet A
	Statement of Purpose (Sheet B)	Handwrite in Sheet B.
	Certificate of Graduation (or, Certificate of Expected Graduation)	The certificate has to be an official one issued by the president or dean of the department (school) of the applicant.
	Documents verifying your residential status	Please submit a photocopy of both sides of your Residence Card (「在留カード」). Please note that those who currently reside in countries other than Japan are NOT eligible for the application of credited auditors.
	Documents verifying your English/Japanese proficiency	Applicants who have taken TOEFL-iBT, TOEFL-PBT, TOEIC or Japanese-Language Proficiency Test (JLPT), etc. may submit a photocopy of your score sheet. Applicable only if your first language is NOT English and/or Japanese.
	Application Fee Receipt Sheet	<p>Application fee: JPY 9,800 yen</p> <ul style="list-style-type: none"> <li>• Please purchase a “Postal Money Order (「普通為替証書」)” from the Yucho bank or postal office from the Yucho bank or postal office and enclose it in your application.</li> <li>• Please note that application fee will NOT be returned for any reason after we receive application documents.</li> </ul>
	Return envelope	Please paste a 120 yen stamp on the “non-standard-size” envelope (332×240mm) and write your postal code, address and name on it clearly.
	Application Period	
Application Period	<p>Friday, January 26 to Friday, February 16, 2018 (by 5:15pm, JST)</p> <p>In case of the submission in person, please visit Educational Affairs and Student Division, University of Niigata Prefecture, 8:30am - 5:15pm (except for the Weekends &amp; Holidays).</p>	
Screening result	All successful applicants will receive an acceptance letter via postal mail by Friday, March 9, 2018. Please refer to "Admission Guidebook" for the details of enrollment procedures.	
Enrollment Procedures	1) Deadline	<p>1) Friday, March 23, 2018 (by 5:15pm, JST)</p> <p>※UNP will be closed on March 14, 2018 due to the Entrance examination.</p>
	2) Contact	2) Educational Affairs and Student Division, University of Niigata

	3) Documents to be submitted 4) Enrollment fee	Prefecture 3) Commitment form • Commitment form from guarantor • Health certificate 4) 28,200 yen (Please use the payment slip enclosed with “Admission Guidebook”)
Academic Transcript	The credits will be granted if students take the courses and pass the exams successfully. The academic transcript of credits-granted courses will be granted upon request.	
Period of attendance	The period of attendance at UNP is one year in principal. However, this period can be extended upon permission.	
Contact	Educational Affairs and Student Division, University of Niigata Prefecture PIC. Research student 471 Ebigase, Higashi-ku, Niigata-city, Niigata Prefecture, Japan, 950-8680 TeL 025-270-1302 (+81-25-270-1302 from a foreign country), 8:30 - 17:15 (Except for the Weekends & Holidays) Email unp@unii.ac.jp	

**[Tuition fee etc.]**

	Fees	When to pay?
Application Fee	JPY 9,800 yen	Submission of application documents ( “Postal Money Order ( 「普通為替証書」 ) ” )
Enrollment Fee	JPY 28,200 yen	Completion of enrollment procedures ( “Postal Money Order ( 「普通為替証書」 ) ” )
Tuition	JPY 14,800 yen per credit	15th every month
Other expenses for experiments and/or field studies etc.		Case by case, upon the instructions of faculty members

**[Notes on Application]**

- 1) Please fill in the admission application form in English or Japanese. If a language other than English or Japanese is used, please attach an English or Japanese translation.
- 2) Please note that those who currently reside in countries other than Japan are NOT eligible for the application of credited auditors.
- 3) Please make sure you have submitted all the required documents.
- 4) You might be disqualified even after admission if the information you provided in your application was found to be untrue and/or incorrect.
- 5) Submitted application documents will not be returned.

**University of Niigata Prefecture**  
**Graduate School of International Studies and Regional Development**  
**Application Form [For International Auditing Students (Credited)], 2018 Spring Admission**

Applicant's Name		Exam ID	※
Date of Birth	Year                  Month                  Date	Attach your photo here  4cm×3cm	
Contact Information	Postal code & Address:  Tel.                                  Email:		
Occupation	Check <input checked="" type="checkbox"/> when applicable. <input type="checkbox"/> Company employee <input type="checkbox"/> Government employee <input type="checkbox"/> Faculty member/ Administrative staff in an education institute <input type="checkbox"/> Housewife <input type="checkbox"/> Student <input type="checkbox"/> Unemployed <input type="checkbox"/> Others (                                  )		
	Company Name:                                  Tel :                  -                  -		
Last educational institution you attended			
Title(s) of preferred course(s)			
Name(s) of course instructor(s)			

Notes: The provided personal information will only be used for admission procedure and not be disclosed or provided to any third party.

※Receiving Date: \_\_\_\_\_

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**University of Niigata Prefecture**  
**Graduate School of International Studies and Regional Development**  
**Exam Card [For International Auditing Students (Credited)], 2018 Spring Admission**

Exam ID	※
Name	

Remarks	※
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Notes: Please do NOT write anything in the boxes with ※

## Statement of Purpose

2018/ /

Applicant's Name		Exam ID	※
Title(s) of preferred course(s)			
Name(s) of course instructor(s)			
<p>Please tell us why you apply for this course and your academic interests in connection to your experiences to date.</p>			

Notes: 1) Please **handwrite** on this paper.

2) Please do **NOT** write anything in the box with ※.