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| <b>授業科目名：</b><br>英語プレゼンテーション<br>Presentation in English  |                  |                                  | <b>担当教員名：</b><br>フィリップ・ベネット、福嶋秩子<br>Phillip Bennett,<br>Chitsuko Fukushima |
| <b>選択/必修：</b><br>必修<br>Compulsory  | <b>単位数：</b><br>1 | <b>セメスター：</b><br>1 前<br>1 Spring | <b>開講言語：</b><br>English  |
| <b>○授業の到達目標及びテーマ</b><br>The purpose of this course is to provide students with practical knowledge of how to make academic presentations. This course will be linked to the students' postgraduate study themes.   |                  |                                  |  |
| <b>○授業の概要</b><br>This is a course designed for postgraduate students required to make academic presentations. Students must make both solo and group presentations to show individual and co-operative skills. Students will be instructed on how to conduct both poster and PowerPoint presentations and how to prepare effectively for both types. Particular attention will be paid to the academic and language skills necessary for academic presentations: structuring the presentation clearly; presenting the thesis; establishing the importance of the study; referring to and critiquing other studies; explaining methodologies clearly and concisely; making strong and tentative claims based on results; highlighting key findings of the study; presenting visual data; dealing with Q & A sessions; and using the voice, rhythm and body language to achieve confident delivery. PowerPoint presentations will be conducted in groups, so language for making transitions between presentation sections will also be practised. |                  |                                  |  |
| <b>○授業の方法</b><br>1) Students are required to follow the course schedule below shown below and participate in class discussions, preparation, practice, and presentations.<br>2) The lecturer will provide materials and handouts relevant for each class.<br>3) Students are required to make two presentations (solo for 5-10 minutes) and group (10-15 minutes)  |                  |                                  |  |
| <b>○授業計画</b><br><b>1<sup>st</sup> week:</b><br>Course introduction and evaluation explanation. Choice of solo poster presentation themes will be decided related to current postgraduate studies. Readings and data to be decided upon and collection commenced.<br><b>2<sup>nd</sup> week</b><br>Solo poster presentation themes consolidation and preparation. Readings and data to be gathered. Poster presentation structure and purpose will be discussed. Presentation theses will be considered and drafted. Students will practise summarizing presentation theses in both concise and more detailed manners.<br><b>3<sup>rd</sup> week</b><br>Readings related to presentations will be selected and discussed. Illustration of   |                  |                                  |  |

literature review (logical flow of ideas, establishing the 'need' for your own study, supporting and opposing ideas, use of referencing in speech) to be illustrated and practised.

#### **4<sup>th</sup> week**

Research methodologies to be outlined and discussed. Steps for detailing methodological decisions in a clear and concise fashion will be reviewed. Explanation and presentation of data/findings to be made and presented. Language skills for making both strong and tentative claims as well as discussing future work will be practised.

#### **5<sup>th</sup> week**

Poster presentations will be practiced in groups. Relevant language skills will be reviewed.

#### **6<sup>th</sup> week**

**Solo presentations** including Q & A sessions with class members. Solo presentation evaluation to take place.

#### **7<sup>th</sup> week**

Group presentations will be introduced, roles within groups decided and topics chosen for the second evaluated task. Themes should be related to current postgraduate studies. Readings and data collection will be decided. Language skills for showing transitions between sections of a presentation will be practiced.

#### **8<sup>th</sup> week**

Readings and data to be collected and discussed in groups. Language for introducing research and for framing the presentation within a broad agenda will be discussed and practised.

#### **9<sup>th</sup> week**

Key literature and data to be selected. Language for discussing other findings in the literature, including making diplomatic criticisms, will be introduced.

#### **10<sup>th</sup> week**

Key results and implications to be identified. Language for drawing attention to key results and for describing figures and tables will be introduced and practised.

#### **11<sup>th</sup> week**

Making conclusions and implications for practice to be introduced. Key elements of a successful conclusion will be discussed, and strategies for providing a confident delivery reviewed.

#### **12<sup>th</sup> week**

General techniques for providing good quality presentations will be introduced and practised. These will include the use of stress, rhythm, and gesture, adopting the correct tone for a presentation, and dealing with problems.

#### **13<sup>th</sup> week**

Language and approaches for Q & A sessions will be introduced and practised.

#### **14<sup>th</sup> week**

Group presentation rehearsal practice. There will be an opportunity for review of prior

course content.

**15<sup>th</sup> week**

**Group presentations** including Q & A with class members. Course evaluation feedback.

○テキスト

The lecturer will provide handouts and other course materials.

○参考書・参考資料等

The following texts may be useful for students in this class:

Wallwork, A. (2016). English for presentations at international conferences. Cham: Springer International Publishing.

Reinhart, S. M. (2013). Giving academic presentations (second edition). Ann Arbor: University of Michigan Press.

○学生に対する評価

1) Participation (Contribution) in class activities: 20%

2) Two presentations (one solo mid-term 40%; one group end of term in class 40%): 80%